

## CAN DO PROGRESS RPT FOR BALEAP EXECUTIVE COMMITTEE MEETING

### 1. Meetings:

The most recent full meeting was held on 5 March 2008 in Manchester. The project team members from the universities of Manchester represented by Carmel Roche, Glasgow represented by Moira Calderwood, Nottingham Trent represented by Diane Schmitt and Reading represented by Colin Campbell, Sarah Brewer and John Slaght were all present. It was agreed that a meeting would be held in October 2008 to focus on putting together a Can Do Statements questionnaire that could be used at the current PIM (15 November 2008) and circulated back to original respondents as well as to other lecturers. However, due to various pressures and the withdrawal of the project leader this had to be postponed until early January 2009.

### 2. Summary of action points from the meeting:

- i. The content of a questionnaire to be used by in all 4 institutions was agreed and should include a question about the support provided by departments for international students e.g. mentoring. It was also agreed that the interviewees should be asked about 1) what very good students can do 2) what good students can do and 3) what students need to be able to do to scrape a pass.
- ii. It was agreed that interviewing should be concluded by the end of the Summer term, or no later than the end of September. To date it can be confirmed that interviews have been carried out in the following areas: Manchester - Law and Life Sciences; Glasgow - Electrical Engineering, Accounting and Education; Reading - Law, Agriculture, Management and Economics, Applied Linguistics, International Management and Food Science; no information so far from Nottingham Trent.
- iii. Interview methodology has been agreed including writing up notes and making digital recordings.
- iv. Colin agreed to act as project leader in order to keep an eye on deadlines, check that what had been agreed was being/had been carried out, call meetings and circulate information. However, due to pressure of work and new commitments, Colin requested to withdraw from the project. In the interim Sarah and John have been unofficially acting as joint project leaders until a further decision could be made.

### 3. A literature review covering government policy, internationalisation of HEs, assessment of/within HEs and the CEFR has been completed.

### 4. Short term funding for travel and conference expenses is required. A proposal for funding in the longer term is in the process of being drawn up.